

1. Select the correct NJSLA test and school year.

The screenshot shows the PearsonAccessNext interface. At the top, the school name 'ROBERT L. CRAIG SCHOOL (033360-060)' is displayed. Below the navigation bar, the 'Sessions' dropdown menu is open, showing a list of test sessions. The 'Sessions' menu is highlighted in blue and contains the following items:

- 2018 - 2019
- 2019 - 2020
- 2020 - 2021
- 2021 - 2022
- NJSLA-ELAMath Fall Block 2021-2022
- NJSLANJGPA -ELAMath Spring 2022
- NJSLA-Science Spring 2022
- Start Strong

Below the dropdown menu, there is a search bar with the text 'Name starts with' and a blue 'Search' button. The 'Sessions' dropdown is currently open, showing the list of test sessions.

2. select "Testing" then select "sessions"

PearsonAccess™

New Jersey > 2021 - 2022 > NSJANUGA - January Spring 2022 > ROBERT L. CHANG SCHOOL (03350-060)

Home Setup

Reports Support

Sessions

Student Tests

Rejected Student Tests

Tasks

Sessions

Clear

3. Go to "Test" field and enter the grade or "session name" of your students.

**Sessions** Go to Students in Sessions

Tasks 0 Selected Start

Sessions 0 Selected Clear

Select Tasks Manage

**Find Sessions**

Name starts with

Filters

Clear Hide

3 Results

Displaying 25 Manage Columns

Session Status

Select one or more

Session

Session Status

Scheduled Start Date

Test

# Students

Actual Start Date

Organization

6 ELA SMALL



In Progress

2022-05-12

Grade 06 ELA

5

2022-05-12 08:36 AM

ROBERT L. CRAIG SCHOOL (06838)

Select one or more



In Progress

2022-05-12

Grade 06 ELA

7

2022-05-12 08:38 AM

ROBERT L. CRAIG SCHOOL (06838)

Test

Grade 06 ELA



In Progress

2022-05-12

Grade 06 ELA

13

2022-05-12 08:39 AM

ROBERT L. CRAIG SCHOOL (06838)

Form Group Type

Select one or more

Scheduled Start Date Range

Select one

4. Check the white box / session and then select "go to student session".

PEARSON ACCESSION

New Jersey - 2021 - 2022 - NJ - ARIJGPA - ELA/Math Spring 2022 - ROBERT L. CRAIG SCHOOL (03333) - DE0

Home Setup Testing Reports Support

### Sessions

Go to Students in Sessions

Tasks ▾ Selections Manage

Select Tasks Start

Find Sessions

Name starts with Search

Filters Clear Hide 3 Results

Session Status	Session	Scheduled Start Date	Test	# Students	Actual Start Date	Organization
In Progress	6 ELA SMALL	2022-05-12	Grade 06 ELA 5	5	2022-05-12 08:36 AM	ROBERT L. CRAIG SCHOOL (03333)
In Progress	6-1 ELA LARGE	2022-05-12	Grade 06 ELA 7	7	2022-05-12 08:38 AM	ROBERT L. CRAIG SCHOOL (03333)
In Progress	6-2 ELA LARGE	2022-05-12	Grade 06 ELA 13	13	2022-05-12 08:39 AM	ROBERT L. CRAIG SCHOOL (03333)

Form Group Type

Select one or more

Displaying: 25 Manage Columns

5. SELECT THE SESSION YOU NEED. THEN SCROLL DOWN AND YOU SHOULD SEE THE STUDENTS SESSIONS

- 6 ELA SMALL
- 6-1 ELA LARGE
- 6-2 ELA LARGE

6 ELA SMALL (5 Student Tests)

Gr6ELA - Unit 1

Gr6ELA - Unit 2

Gr6ELA - Unit 3

Student Test Status Key

- Ready
- Resumed
- Resumed Upload
- Active
- Exited
- Completed, Marked Complete

Find Students In the selected session(s) above

Search

Filters Clear Hide Organization

Select one or more

State Student Identifier

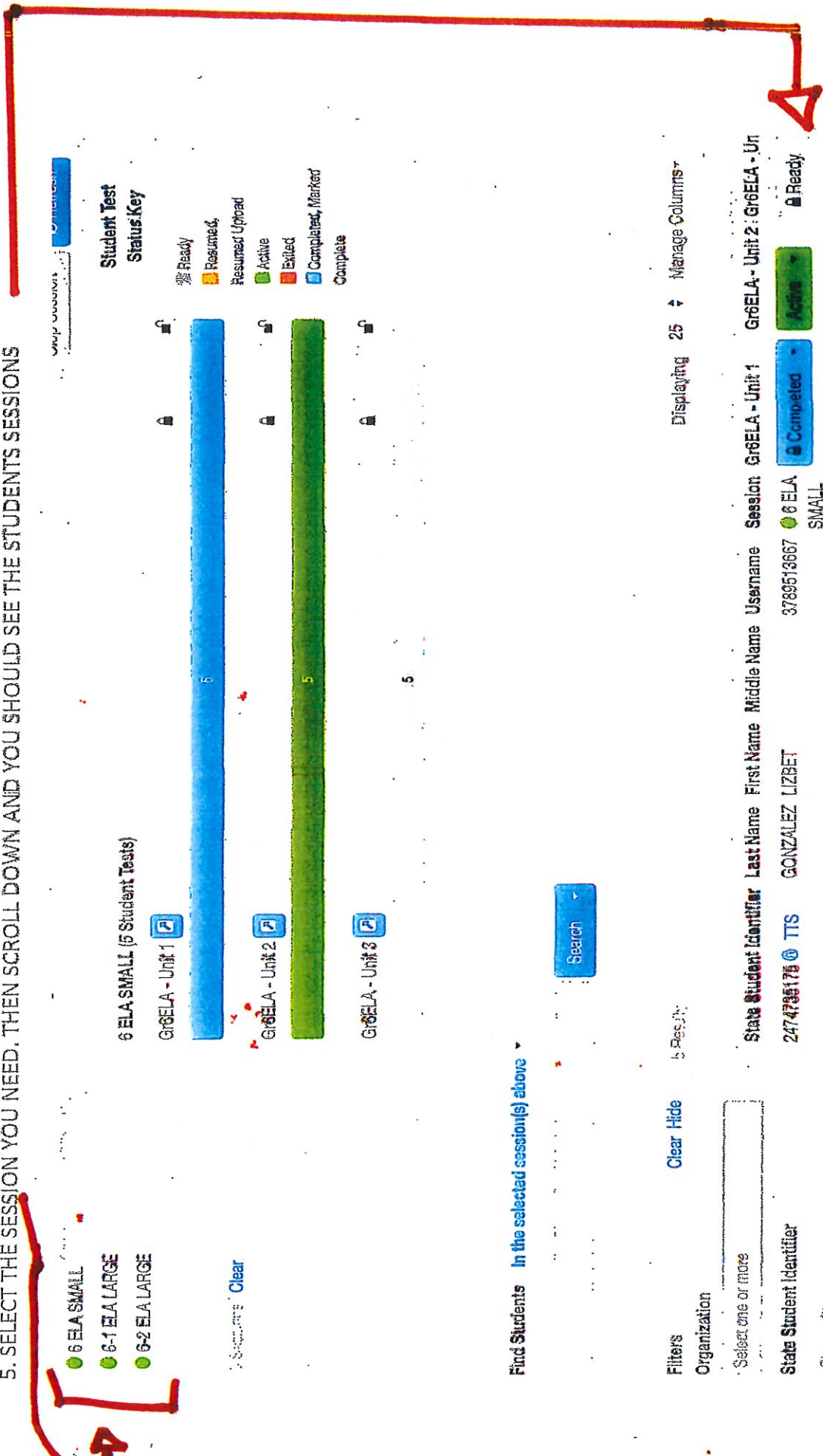
Starts with

Displaying 25 Manage Columns

State Student Identifier Last Name First Name Middle Name Username Session Gr6ELA - Unit 1 Gr6ELA - Unit 2 Gr6ELA - Un

2474795175 TTS GONZALEZ LIZBET 3789513667 8 ELA SMALL (Grade

Completed Active Ready



6. IF A STUDENTS GETS KICKED OUT, FIND THE STUDENTS SESSION, IT WILL SHOW EXITED, SO ALL YOU HAVE TO DO IS SELECT THE DROP DOWN ARROW AND SELECT "RESUME /RESUME UPLOAD"

5 Results Displaying 25 Manage Columns

ate Student Identifier	Last Name	First Name	Middle Name	Username	Session	Gr6ELA - Unit 1	Gr6ELA - Unit 2	Gr6ELA - Unit 3	F
74785175	TTS	GONZALEZ	LIZBET	3788513667	6 ELA SMALL (Grade 06 ELA)	Completed	Active	Ready	M
34516120	TTS	RUIZ	GRAYSLE	2688105274	6 ELA SMALL (Grade 06 ELA)	Completed	Lock	Ready	M
47553911	TTS	JARQUIN	KIMBERLY	G 1707592945	6 ELA SMALL (Grade 06 ELA)	Completed	Active	Ready	M
00830802		PATEI	PRINCE	V 5110894909	6 FIA				M

7. IF YOU WANT TO SEE THE STUDENTS PROGRESS, SELECT ACTIVE

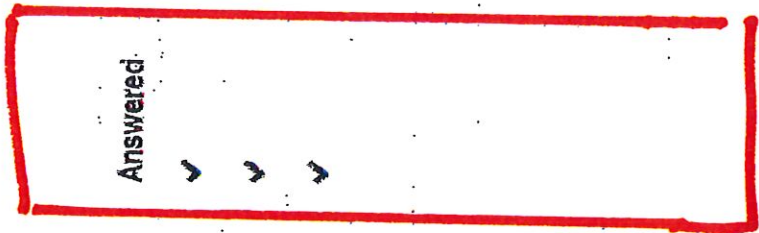
## Gr6ELA - Unit 2



8. BELOW YOU WILL SEE THE STUDENTS PROGRESS, AND UNDER "ANSWERED" THERE WILL BE A CHECK MARK IF NOT THEN THE STUDENT HAVE NOT ANSWERED THE QUESTION AND YOU CAN HAVE THEM CHECK ALL THEIR WORK

## Student Test & Item Progress

Total Items (9)



#	Section	Sequence	Visited	Answered	Last Update
1	1	1	👤	✓	05/13/2022 09:42:15 AM
2	1	2	👤	✓	05/13/2022 09:44:08 AM
3	1	3	👤	✓	05/13/2022 09:52:03 AM
4	1	4	👤		05/13/2022 09:41:14 AM
5	1	5	👤		05/13/2022 09:41:12 AM
6	1	6	👤		05/13/2022 09:41:10 AM
7	1	7	👤		05/13/2022 09:41:07 AM
8	1	8	👤		05/13/2022 09:41:04 AM
9	1	9	👤		05/13/2022 09:41:02 AM